

Tenant _____	ACCT. NUMBER _____
ACH Payment Yes or No	

Village of Waynesville –
Application for Utility Service (water, sewer and trash)

Name of Property Owner:	Phone:
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Occupant Name <small>(if different than owner)</small>	Phone:
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Property Address:

E-Mail Address:

Mailing address for bills: <small>(if different than above)</small>
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Occupant information:

Social Security #: or Drivers License # number and state of issue:	DOB:
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Previous Address:

Employer:	Employer phone:
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2 nd Occupant Name:

Social Security #: or DL# and state of issue:	DOB:
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Previous Address:

Employer:	Employer phone:
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Owners Name

Emergency Contact

Name:	Phone:
Address:	

Name:	Phone:
Address:	

I certify that I shall be responsible for payment of all utility bills lawfully due with respect to the above requested service also understand that I need to give you notice to discontinue service when moving out and give a forwarding address.

Move in date _____

 Date: _____

Occupant

 Date: _____

2nd Occupant

Tenant

ACCT. NUMBER _____

ACH Payment Yes or No

Village of Waynesville
1400 Lytle Rd.
Waynesville, Ohio 45068
Phone: (513) 897-8015 Fax: (513) 897-2015

Subject to the rules and regulations governing the division of water and sewer and all ordinances and laws pertaining thereto, now in force or which shall later become in force. The undersigned, as responsible person/ company of the premises herein described, hereby makes application for water and sanitary sewer utility service at premises known in the division of water and sewer, as:

Service address: _____

The undersigned hereby agree to be responsible for all water consumed on and about the premises and to make prompt payment of water fees and sewer rentals incurred at said premises. Owner further agrees that the water and sewer charges incurred shall be paid in full by the specified due date for each billing period. A 10% late fee will be added to the unpaid balance.

The undersigned agrees that: should the water and sewer charges incurred under this contract not paid within ninety (90) days after the date due the balance due for said water and sewer rent shall be made a lien on the lot, parcel of land, building, or premises served by the connection to the water and sanitary sewer system of the Village of Waynesville and agrees that it shall be certified to the auditor of Warren county, at which time the lien of said rent shall vast.

The undersigned further agrees that the Village of Waynesville shall charge, twenty-five dollars (\$25.00) to resume service if it has been shut off for non payment of utility bill and twenty-five dollars (\$25.00) for the shut off. (Total on/off fee \$50.00)

The undersigned further agrees that should the premises be sold, the owner agrees to contact the utility billing office for a final reading and to notify the utility department that it has been sold and furnish the name of the new owner to the Village of Waynesville. The new owner assumes all previous water and sewer rents at said premises by whoever incurred.

Signature _____ Date _____

Mailing address _____

Please complete the above application and call our office at 513.897.8015 to inform us of your move in date.

Owners Name

Property Address