

Village of Waynesville Council Meeting Minutes December 7, 2009 – 7:30pm

Present: Mayor Earl Isaacs
Ms. Sandra Stemple
Mr. Alan Bunker
Mr. Chuck Feicht
Ms. Joette Hightower
Mr. James Martin
Mr. Raymond Otto

Absent: none

Village Staff Present: Jeff Forbes (Law Director), Bruce Snell (Village Manager), Staci Morris (Finance Director), Gary Copeland (Chief of Police)

NOTE – This is a summary of the Village Council Meeting held on Monday, December 7, 2009. A DVD recording of the meeting is available from the Clerk of Council.

Mayor Isaacs called the meeting to order at ~~7:04pm~~.

Roll Call – 7 present

7:31pm

Mr. Otto led the Pledge of Allegiance.

Mayor (for purposes of acknowledgments)

Mayor Isaacs had a moment of silence for Pearl Harbor, and then discussed Christmas in the Village the previous weekend. Mayor Isaacs then read a prepared statement discussing the following:

- asking to hold a brainstorming session to formulate an acceptable recovery plan
 - how implementing a levy or income tax is not a plan
 - questions regarding several funds and the uses of revenue
 - encumbrances in the General Fund in December
- Mr. Feicht asked Mayor Isaacs to give Ms. Morris a copy of the statement so she could respond at the next meeting.

Disposition of Previous Minutes

Motion to approve the minutes of the 11/16/2009 meeting – Ms. Stemple

Second – Mr. Bunker

Roll Call - 7 yeas

Presentation regarding Income Tax Legislation (2009-046)

Presentation presented by Mr. Snell, Village Manager, and Ms. Morris, Finance Director (a copy of the slides is attached to these minutes)

Public Recognition/Visitor's Comments

Warren Sheehan (469 North Street) discussed the following:

- the additional cost of real estate tax if Waynesville resident's homes were located in Beaver Creek or Bellbrook
- the low cost of living in the Village of Waynesville

Richard Elliott (397 High Street) discussed the following:

- his challenge as to the validity of the income tax ordinance
- read Supreme Court ruling that Council cannot pass the same ordinance again, pursuant to ORC 2721.12
- Mr. Forbes stated that he would look at Mr. Elliott's paperwork and form a legal opinion, but the issue does not impact the first reading of the ordinance scheduled tonight.

Dawn Schroeder (Waynesville Area Chamber of Commerce) asked the Mayor not speak on behalf of the Chamber as they are a completely separate entity from the Village.

- Ms. Hightower stated that Council does not run the Chamber and the Chamber does not run Council.

Ron Bruell (1140 Crimson Court) discussed the following:

- thanked Council for fostering a welcoming environment
- moving to Waynesville due to the fact that there was not an income tax
- asked Council to try to reduce deficits without raising taxes

Old Business

none

Reports

(1) Standing Council Committees

- (a) Finance Committee – met 12/07 at 6:00pm and the presentation by Mr. Snell and Ms. Morris covered the topics of the meeting
- (b) Public Works Committee – will meet 12/21 at 6:00pm, and one item in the agenda is the maintenance of water towers
- (c) Special Committees – Mr. Otto discussed the topics from the 12/07 meeting:
 - Jim Richardson installed a second dehumidifier at his own expense
 - repairs to Lock Up building were done with use of donations
 - looking at a Warren County Visitor and Convention Center grant to redo the Waynesville walking tour brochures
 - the possibility of using the Lock Up building as a Police and Fire museum

Motion for permission to form an exploratory mini-board to look at the possibility of using the Lock Up as a Police and Fire museum – Mr. Otto

Second – Ms. Hightower

Roll Call – 7 years

(2) Village Manager's Report – Mr. Snell discussed the following:

- thanked Mary Bunker and Jim Richardson for their hard work on repairing and restoring the Lock Up
- thanked Dawn Schroeder and the Chamber of Commerce for all their hard work this last weekend for Christmas in the Village
- the need to address maintenance issues on the Lytle Road water tower before the issue becomes significantly more expensive
- thanked Streets Department (Alex Foltz, Steve Johnson) for being out to salt streets before dawn thus school did not have a delay due to weather
- the fact that no one likes to pay taxes, but the idea behind the income tax is to transfer the burden from property owners to those who earn a living in the Village

Mayor Isaacs stated that Mr. Richardson has been instrumental in repairing the gazebo at Veteran's Park.

(3) Finance Director's report – Ms. Morris discussed the November 2009 month-end balances, and asked Mayor Isaacs to allow her time to explain the legislation before Council votes.

Mr. Bunker asked Ms. Morris to explain the difference between a deficit and debt.

- Ms. Morris stated that a debt would be a loan or an obligation to a bank for a specific purchase. A deficit is spending more for expenses than revenue brings in for a particular fund.

Mayor Isaacs stated that he had been performing marriages at no cost. Once he heard from other Mayors who charge \$75 for each ceremony to park for the employees to have a Christmas party. He wanted to know if it could be done.

- Ms. Morris stated that her concern was that the \$75 charge is not listed in the Village's fee schedule, so she wasn't sure that the Village had the support to back up the charge.
- Mr. Forbes stated that he would look into it.

(4) Police Chief's Report – Chief Copeland discussed the following:

- Ms. Bunker and Mr. Richardson have done a great job repairing the Lock Up and how he would like to see it as a museum
- all officers have completed their continuing education for the year
- Citizen Police Academy begins in February 2010. The program will run for 10 weeks from 6:00pm-10:00pm one night a week.
- discussed the pay schedule of reserve officers and how only one officer is paid per shift. If a full-time officer is on duty, then the reserve officer does not receive pay for work. If the reserve officer is the primary officer on duty, he will receive \$55 for an eight hour shift. When there are several officers on duty at a time, Village residents receive double the protection for half the cost.
- the school zone radar sign will be installed this week by the Chief and Bill Hadley

Chief Copeland thanked Mickey Reese, the owner of the Waynesville McDonalds, for his \$1200 donation to purchase "Diego," the Village's newest K9 officer.

- Rich Warneke, Diego's handler, thanked Chief Copeland and Mr. Reese for their support of the K9 program.

(5) Law Director's Report – no report

New Business

none

Legislation

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Ordinance 2009-046 – an ordinance enacting Chapter 38 of the Village of Waynesville Codified Ordinances to provide for a one percent (1.0%) income tax for a period of time not to exceed five (5) years  
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*Motion to have the first reading of Ordinance 2009-046 – Ms. Stemple
Second – Ms. Hightower*

- Ms. Morris stated that the legislation was to impose a 1% income tax. The legislation attachment is the same as the previous attachment to place the income tax on the ballot with the exception of the start date. The start date for the tax will be July 1, 2010.

Roll Call – 7 yeas

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Ordinance 2009-047 – an ordinance authorizing the transfer of money from the General Fund (A01) to the Historic Preservation Fund (B80) and the Sidewalk Assessment Fund (H02) to cover the deficit fund balances as stated in the Village's adopted Recovery Plan  
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*Motion to have the first reading of Ordinance 2009-047 – Ms. Hightower
Second – Ms. Stemple*

- Ms. Morris stated that the legislation was to transfer monies from the General Fund to the two smaller funds with deficits. The transfers have been in each of the recovery plans.
Roll Call – 7 yeas

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Ordinance 2009-044 – an ordinance providing for the issuance of \$336,000 notes by the Village of Waynesville, County of Warren, Ohio in anticipation of the issuance of bonds for the purpose of acquiring land for various municipal uses and declaring an emergency  
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*Motion to adopt Ordinance 2009-044 as an emergency – Ms. Stemple
Second – Mr. Martin*

- Ms. Morris stated that the Village is paying off \$16,000 in principal on the note for the land in which the Government Center is located. The note must be renewed or paid off this week.
Roll Call – 7 yeas

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Ordinance 2009-045 – an ordinance authorizing a billing adjustment for Warren County sewer usage  
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*Motion to adopt Ordinance 2009-045 – Mr. Otto
Second – Mr. Feicht*

- Ms. Morris stated that the legislation is strictly to correct a billing error. The contract with Warren County changed in January 2009, and the billing records did not accurately reflect that change until the new contract was approved in May.
Roll Call – 7 yeas

*Addition to minutes at 12/21/2009 meeting:
Mr. Feicht announces an informational meeting regarding the income tax to be held on 12/15/2009 at 7:30pm in the school cafeteria. Mr. Martin stated that he supports the income tax, but will be unable to attend the meeting due to work.*

*Motion to adjourn to Executive Session to discuss personnel at 9:04pm – Mr. Feicht
Second – Mr. Bunker*

Roll Call – 7 yeas

Return from Executive Session at 9:44pm.
Roll Call – 7 present

*Motion to adjourn meeting at 9:45pm – Ms. Stemple
Second – Mr. Bunker*

Roll Call - 7 yeas

Date: 12/21/2009

Staci Morris, Finance Director/Clerk of Council

Village of Waynesville

Fiscal Summary

Fiscal Emergency Process

- Negative fund deficits currently amount to \$233K (-\$233K) as of 11/30/2009
- Declaration by State Auditor in April 2008
- Cuts have been made beyond point of reducing services
- Revenues must increase to eliminate deficits and provide minimal level of public service

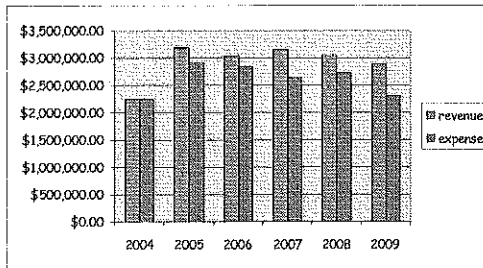
Cut Spending

- Reduced full-time staff by 31%
- Payroll was 14% lower in 2008 than it was in 2003
- No vehicle purchases since 2006
- Changed our practices to doing work in-house whenever possible
- Have revised contracts with Warren County for sewer and water services

Separate Roles

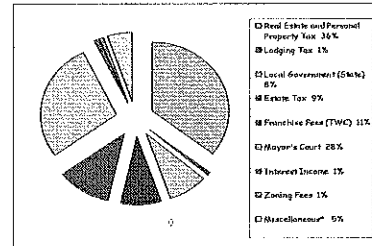
- Recovery Commission must approve the Village's Recovery Plan; supervises major financial activity of the village while in fiscal emergency status.
- Village Council determines staffing levels, rates, fees, level of public services; also assesses need for taxes, debt and levies in planning for the future.
- Staff is responsible for executing Council policies and initiatives in the most professional and cost effective manner.

Revenue v. Expense History



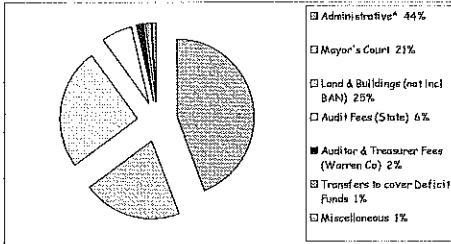
General Fund Revenue

(does not include \$336,000 Bond Anticipation Note revenue)



General Fund Expense

(does not include \$338,000 Bond Anticipation Note expense)



*Council, Manager, Finance Director, Law Director, Engineering/Plan, Contractual Services

Comparison of General Fund Revenue per Capita

Dayton	\$1,160.90
Mason	\$1,083.39
Miamituburg	\$771.04
Centerville	\$666.74
Xenia	\$609.09
Franklin	\$598.33
Springboro	\$564.22
Lebanon	\$499.13
Morrow	\$397.86
South Lebanon	\$290.37
Waynesville (proposed)	\$204.66
Carlisle	\$188.90
Corwin	\$154.52
Waynesville (current)	\$146.20

*Based on figures furnished from the Office of State's Auditor: <http://www.auditor.state.oh.us>

Cost of Living in Waynesville

- Compared to 18 other municipalities, Waynesville is the second lowest when taking into account the annual cost of real estate taxes, city income tax, school district income tax, and water and sewer rates.

Annual cost for Waynesville = \$2885.59

Annual average cost of 19 municipalities = \$4052.24

Action Plan

- First Reading of Ordinance 12/07/2009
- Info Meeting 12/15/2009 at 7:30pm in Middle School Cafeteria
- Second Reading of Ordinance 12/21/2009