

Village of Waynesville Council Meeting Minutes January 19, 2010 – 7:30pm

Present: Mayor Earl Isaacs
Ms. Sandra Stemple
Mr. Alan Bunker
Mr. Chuck Feicht (*sworn in at meeting*)
Ms. Joette Hightower
Mr. Gary Pelkey

Absent: Mr. James Martin

Village Staff Present: Jeff Forbes (Law Director), Bruce Snell (Village Manager), Staci Morris (Finance Director/Clerk of Council)

NOTE – This is a summary of the Village Council Meeting held on Tuesday, January 19, 2010. A DVD recording of the meeting is available from the Clerk of Council.

Mayor Isaacs called the meeting to order at 7:30pm.
Roll Call – 5 present

*Motion to excuse Mr. Martin from the meeting – Ms. Stemple
Second – Mr. Bunker*

Roll Call – 5 years

Mayor Isaacs recognized Martin Luther King Jr. Day.

Ms. Hightower led the Pledge of Allegiance.

Mayor (for purposes of acknowledgments)

Mayor Isaacs stated that he attended the Northern Mayor's Coalition meeting at Der Dutchman on January 9, 2010 and planned to attend the Warren County Municipal League meeting on January 20, 2010.

*Motion to appoint Chuck Feicht to vacant Council seat – Ms. Hightower
Second – Ms. Stemple*

- Chuck Feicht (361 Old Stage Road) expressed his interest in serving on Council again, stating that he believed Council needed to continue being fiscally responsible. Mr. Feicht also stated that the Village currently has credible, competent staff and he would like to continue to see those employees with the Village.

Roll Call – 5 years

Mr. Forbes swore in Mr. Feicht.

Disposition of Previous Minutes

*Motion to approve the minutes of the 01/04/2010 meeting – Ms. Stemple
Second – Mr. Bunker*

Roll Call - 5 years (Mr. Feicht abstained)

Public Recognition/Visitor's Comments

Warren Sheehan (469 North Street) welcomed Mr. Feicht back on Council and thanked him for being willing to serve. Mr. Sheehan then asked about the current state of the income tax.

Mr. Forbes explained the following:

01/15/2010 – referendum to income tax filed with Clerk of Council

01/15-01/25/2010 – hold open for inspection

01/26/2010 – Clerk to take petition to the Board of Elections to analyze signatures, the Board has ten days to review the signatures (until 02/05/2010)

02/01/2010 (or 02/16/2010) – Council will take action to submit the issue to the electors at the next general election (05/04/2010)

02/18/2010 – last day for municipalities to submit ballot issues to the Board of Elections

102 signatures are required, referendum has 154

- Mr. Feicht asked Mr. Forbes what action Council would need to take.
- Mr. Forbes stated that Council would need a resolution to put the issue on the ballot.
- Ms. Stemple asked the cost of putting the issue on the ballot.
- Mr. Forbes states that he did not know of any other issues to be on the ballot to share the cost of about \$2000-\$3000.
- Mr. Pelkey asked what the wording would be on the ballot.
- Mr. Forbes stated that Council did not have many choices, but the issue would mainly ask whether or not the ordinance should be adopted. The Board of Elections sends the wording to the Secretary of State for approval. The wording would be clear for voters if yes if for the income tax and no is against. The filing of the referendum puts a hold on the effective date of the ordinance.
- Mayor Isaacs stated that the voters had already voted.
- Mr. Snell stated that the chair of the Recovery Commission commended Council on imposing the tax, which Mr. Marshall considered a tough choice, but a necessary one.

Old Business

Mr. Kronenberger was unable to attend the meeting due to a Township Trustees meeting.

Reports

(1) Standing Council Committees

(a) Finance Committee – will meet 02/01/2010 at 6:00pm

(b) Public Works Committee – met 01/19/2010 at 6:00pm (Mr. Bunker, Mr. Snell, Mayor Isaacs, Mr. Feicht, and Ms. Stemple present) and worked off the list of projects that the committee has been going through.

- purchase of new mower
- street resurfacing
- Jones Warner looking into Miami Street water line project
- Village tree program – the Village insurance provider suggested that the Village take action on trees in the public right-of-way
- fire hydrant grant cost of \$51,660 (Village share 25%)
- Lytle Road water tower maintenance – Jones Warner performing RFP
- 01/13/2010 meeting regarding the possibility of using the lock-up building as a Police and Fire Museum. 02/16/2010 next meeting at Friend's Museum

(c) Special Committees – none

- Mr. Pelkey asked the difference between management and hourly employees earning vacation (personnel policy 5.2)
- Mr. Snell stated that the Finance Director and Manager are contracted employees.
- Mr. Forbes stated that there is not a difference except for contracts which may provide for variances.

- (2) Village Manager's Report – Mr. Snell discussed the following:
- Ms. Bunker for working on the Police and Fire Museum, Mr. Forbes working on legal issues, and the Chamber is also involved
 - anticipates that utility meters will be read monthly (currently bi-monthly) to make the bills easier for residents to budget for and to avoid heavy fluctuation
 - water tower restoration will may the tower OSHA compliant
 - 75 tons of road salt has been used this winter, leaving the Village with around 75 tons still in storage. More salt may need to be purchased this year, but can be saved for next year if not used.
 - Marty Heide (Congressman Turner's representative) will be in the Village offices on 01/28/2010 at 9:00am.

- (3) Finance Director's report – Ms. Morris discussed the following:
- 01/25/2010 at 7:00pm Finance committee will hold an informational meeting regarding the income tax
 - 2009 year-end balances. All funds except the following ended the year with greater balances than at the beginning (General Fund down \$19,712.10, Water Tower Fund down \$19,562.36, Sewer Capital down \$46,872.47). The Water Tower and Sewer Capital were down due to debt payment exceeding annual revenues.
 - 2009 revenue estimates were at 100% of the amount collected, while the 2009 expenses were only 77.8% of appropriations. When considering the outstanding encumbrances at year-end, expenses could not exceed 85.2% of encumbrances
 - Certificate of Total Amount from All Sources Available for Expenditures and Balances was sent to the Warren County Auditor and a copy in Council's packets

- (4) Police Chief's Report – Chief Copeland left his 2009 annual report. Mr. Snell stated that if a resident would like an electronic copy, please call the office and request one. Mayor's Court was solvent in 2009. Mr. Snell commended the Chief, Stephanie Morgan (Mayor's Court Clerk), and Jeff Richards (Mayor's Court Magistrate) for their hard work in 2009.
- Mayor Isaacs stated that the Chief and staff have done a fantastic job in his opinion and asked residents to consider taking the Citizen's Police Academy.

- (5) Law Director's Report – Mr. Forbes reminded Council of the requirement to take three hours of Ohio Public Records Law training each term. The Auditor of State's office is required to check for compliance during each audit.
- Ms. Morris stated that no trainings have been held closer than Columbus recently, but when local training is held, she would let Council know.
 - Mr. Forbes also requested an Executive Session at the end of the meeting to discuss personnel.

New Business

*Motion to appoint Mr. Feicht to the Public Works Committee – Ms. Stemple
Second – Mr. Bunker*

Roll Call – 6 yeas

- Mr. Feicht also stated that he would be willing to serve on the Lock-up Museum for Council.

Mr. Bunker asked residents to consider serving on the Village Charter Review Committee. He suggested putting a link on the Village website.

- Mr. Feicht also suggested a possible radio announcement.
- Mr. Forbes read Section 11.04 of the Village Charter stating that the committee will be composed of fifteen qualified electors appointed by Council. The committee gives recommendations to Council, and Council places them on the ballot unless six members vote to reject. Only changes to the Charter are submitted to voters at the ballot.

Mr. Bunker encouraged residents to consider serving on Village Boards and Committees.

- Ms. Stemple stated that some committees have a difficult time getting seven to serve.

Mary Bunker (267 South Third Street) and Ray Otto (11 Fourth Street) brought needed changes before Council for the Historic Preservation Board.

- The major change is that the residential area is to become an advisory portion of the district.
- No changes are to be made regarding the National Historic Register (Main Street, Friends District, Satterweight House)
- Proposed changes will go first to the Planning Commission, then to Council.
- The historical district will be maintained as it currently stands for grants and preserves the historic rights.
- The Historic Preservation Board is looking to assist residents, build resources, and enhance relations with homeowners and residents.

Mr. Bunker inquired as to whether any other cities have a similar advisory portion of district.

- Mr. Otto stated that none have been located in Ohio, but the idea is okay with the State. The total number of properties in the historic district gives weight to applications.

Mr. Pelkey asked why the proposed changes are sent to the Planning Commission.

- Mr. Forbes stated that the historic district is part of the Village Zoning Code and all amendments to the code must first go through the Planning Commission. The deadlines in the code apply more to a resident more so than Council. Mr. Forbes stated that he would review changes, confirm the process, and give to Council before sending to Planning Commission.

Legislation

none

*Motion to adjourn to Executive Session to discuss personnel at 8:38pm – Ms. Stemple
Second – Mr. Bunker*

Roll Call – 6 yeas

Return from Executive Session at 9:04pm.

Roll Call – 6 present

Mayor Isaacs adjourned the meeting at 9:05pm.

Voice Vote – 6 yeas

Date: _____

Staci Morris, Finance Director/Clerk of Council